



"Our Business is Promoting Your Business"
Promotional Garments & Products

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PROMOTIONAL PLANNING

DATE _____

COMPANY _____ PHONE _____

CONTACT _____ CELL _____

DEPT. _____ FAX _____

REFERRED BY _____ EMAIL _____

ITEM DESCRIPTION _____

Who is the target market? _____

How will the product be distributed? _____

In-Hands Date: Must be delivered on or before _____ Normal Production Time
(Normal Production on most products is 2 - 4 weeks. RUSH SERVICE is always available with possible RUSH CHARGES.)

Quantity _____

Budget \$ _____

Price Range on Product(s) _____

Color of Item _____

Imprinting: IMPRINTED - # of colors _____ BLANK - no imprint

PMS Color Matches? _____

Imprint Colors - 1st Location _____

Imprint Colors - 2nd Location _____

Straight Line Copy or Custom Logo _____

Will customer provide digital artwork (format)? _____
(If not, then art charges will apply to create artwork or to recreate artwork from unacceptable files.)

SPECIAL INSTRUCTIONS _____

SHIPPING CHARGES: Quoted prices DO NOT include shipping charges. Customers always have the option of Ground, 3-day, 2-day, Overnight or Courier shipping at their cost.

Quote needed by _____ Signed _____